

Fax & Phone : 08254 - 235588, 235589  
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## Dr. B. B. HEGDE FIRST GRADE COLLEGE KUNDAPURA

[A Unit of Coondapur Education Society (R.), Kundapura]  
(Affiliated to Mangalore University)

N.H.-66, Behind Mookambika Industries, Kundapura - 576201, Udupi-Dist.  
Post Box No. 2, E-mail : bbhegdecollegeskundapur@rediffmail.com  
website : www.bbhegdecollege.com

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 01.08.2023

#### MEETING NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 1<sup>st</sup> August, 2023 at 10 a.m. in the Principal's office. Presence of all the members of IQAC is solicited.

Mrs. Deepika G.

**IQAC Coordinator**  
**I.Q.A.C. Co-ordinator**


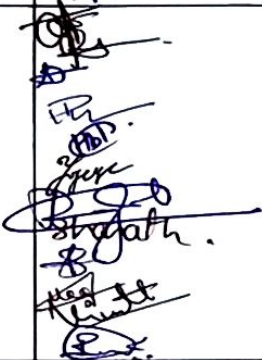





**Dr. B. B. Hegde First Grade College**  
**Kundapura-576201**

**Prof. K. Umesh Shetty**  
**Principal and Chairperson**  
**Principal**

**Dr. B.B. Hegde First Grade College**  
**Kundapura -576201**

#### Members:

Sl. No.	Name	Position of the Member	Signature
1.	Prof. K. Umesh Shetty Principal	Chairperson	
2.	Mrs. Deepika G. Asst. Prof. & Head, Dept. of English	Coordinator	
3.	Sri. B. M. Sukumar Shetty President, CES (R.)	Management Representative	
4.	Mr. Rakshith Rao Asst. Prof., Dept. of Commerce	Asst. Coordinator	
5.	Mr. Chethan Shetty K. Asst. Prof. & Head, Dept. of Kannada	Vice Principal	

6.	<b>Mr. Satish Shetty</b> Mr. Praveen Mogaveera Ms. Malathi Ms. Deepa Poojary Mrs. Pavithra Shetty	Head, Criterion I Member Member Member Member	
7.	<b>Mrs. Veena V. Bhat</b> Mrs. Reshma Shetty Dr. Deepa Mrs. Preeti Hegde Mr. Hareesha B. Mr. Yogeesh Mr. Rajath Bangera Mr. Sharath Kumar Ms. Shwetha Ms. Megha Ms. Vinutha H. S. Mr. Rakshith	Head, Criterion II Member Member Member Member Member Member Member Member Member Member	
7.	<b>Mrs. Nanda Rai</b> Mr. Chethan Shetty K. Ms. Monica Dsouza Mr. Akshay Kumar Ms. Rashmi Gavadi	Head, Criterion III Member Member Member Member	
8.	<b>Mr. Mahesh Kumar</b> Mr. Mahesh Naik Mr. Ranjith T. N. Mrs. Josline Renita D Almeida Mrs. Soumya G. Mr. Akash	Head, Criterion IV Member Member Member Member Member	
9.	<b>Mr. Rajesh Shetty</b> Mr. Sudhir Kumar Mrs. Revathi D. Ms. Sushmitha S. Ms. Kavya K. Mr. Vinay Hegde	Head, Criterion V Member Member Member Member Member	
10.	<b>Mr. Rakshith Rao</b> Mr. Harish Kanchan Mrs. Arpana Shetty H. Ms. Ravina C. Poojary Ms. Pooja Ms. Nirmala	Head, Criterion VI Member Member Member Member Member	
11.	<b>Mrs. Avitha M. Correa</b> Mr. Sukumar Shetty Mr. Sathish Kanchan Ms. Vinaya V Shetty Mr. Shreekanth Mrs. Rakshitha Shetty	Head, Criterion VII Member Member Member Member Member	



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### **IQAC Meeting**

**Minutes of the meeting held on 01.08.2023**

- a. More Industry Collaborations
- b. New Certificate Courses by IBM
- c. Introduction of new Certificate Course by BBA Dept. - Aviation
- d. Training and Placement in collaboration with Private Industries
- e. Establishment of Research Lab
- f. Life Skill Classes
- g. Initiation of Commerce Lab
- h. Extension of College Canteen
- i. Setting up of additional Computer Lab
- j. Students' Parking area
- k. SWAYAM- College as a Local Chapter
- l. Separate Placement Cell
- m. Own College Bus
- n. Collaboration with MAHE, Manipal
- o. Hostel Facility to increase Student Diversity
- p. Embarking of Yoga and Fitness Center at the College
- q. Installation of Solar Panels
- r. Undertake Rain Water Harvesting
- s. Advance ERP Software
- t. Equip all the Departments with Desktop





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The discussions of the IQAC meeting held on August 1<sup>st</sup>, 2023.

### **Proceedings:**

The Criterion meetings were conducted from July 25<sup>th</sup> to August 1<sup>st</sup>, 2023. All the Criteria members, Criterion Heads, IQAC Coordinator along with the Chairperson analyzed the status of the documents collected and scanned. The Principal stressed upon the accuracy of the recent documents collected and advised not have any lapses. The members had certain doubts regarding the preparation of documents, the Principal and the Coordinator guided with the same.

The future plans of the all-round development of the college for the Academic Year 2023-24, were expressed in the meeting. At the commencement of the meeting at hand, the IQAC Coordinator welcomed the members present.

- a) The Principal brought up his vision that includes growth and an increase in collaboration with the industries.
- b) There were two novel courses included in this academic year:  
B.C.A. with Artificial Intelligence  
B.Com. with Data Science
- c) It was conferred that in the impending year there must be an inclusion of Aviation course alongside B.B.A.
- d) The Principal emphasized the need for further rise in versatile trainings and development programmes to bring about better Placement prospects.
- e) The idea of constructing a new Research Lab was brought into the picture by the Chairperson.
- f) As discussed, and agreed upon in the meeting held on June 14<sup>th</sup>, 2023, the notion of conducting Life Skill classes for all the students was reaffirmed. Thus, it was included in their regular time-table, of one hour per week.
- g) The Head of Commerce Department put forth the outlook of the establishment of a Commerce Lab.

- h) It was informed that the area of the Canteen area would be extended in order to suit the increase in the number of students.
- i) It was stressed by the Principal that due to the upsurge of B.C.A. students in the recent Academic year, it was certain that there was a need of an additional Computer Lab.
- j) The importance of expansion of Students' Parking Space was brought into the assembly.
- k) The Head of Comp. Sci. and Applications, articulated the facts relating to the SWAYAM course. After the registration, now the college will appear as a Local Chapter.
- l) The necessity for a separate Placement cell was put forth considering the brighter future of the students.
- m) The Principal announced the purchase and registration of the College bus that will be put to use in the approaching Academic Year.
- n) The suggestion of joining forces with the educational institute MAHE, Manipal was given.
- o) The increase in the admission of the students indicates the need for the construction of Hostel facility to augment student diversity.
- p) The initiation of the Yoga and Fitness Centre was declared by the Chairperson.
- q) Considering the imminent environmental changes, the scheme of placing solar panels as an eco-friendly method to conserve the units of electricity was validated in the meeting.
- r) The concept of Rain-water Harvesting was ushered in the discussion to ruminate in the time to come.
- s) The Head of Business Administration had suggested to make the Advanced ERP software available and to be put in use.
- t) There was a suggestion that entailed the installation of separate desktops for each Department for the smooth functioning.

The meeting ended with a vote of thanks to the chair.



**Mrs. Deepika G.**  
**IQAC Coordinator**  
**I.Q.A.C. Co-ordinator**

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**Prof. K. Umesh Shetty**  
**Principal and Chairperson**  
**Principal**

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